

**2008 Fathers Day 5 - VOLUNTEER REGISTRATION FORM**

<p><b>NAME:</b></p> <p><b>ADDRESS:</b></p> <p><b>HOME PHONE:</b>                      <b>MOBILE:</b></p> <p><b>EMAIL:</b></p> <p><b>GENDER:</b> M / F</p> <p><b>T-shirt Size:</b>      S <input type="checkbox"/>    M <input type="checkbox"/>    L <input type="checkbox"/>    XL <input type="checkbox"/>    (please tick)</p>	<p><b>Please complete this form and RETURN BY:</b>  <b>Friday 15<sup>th</sup> August 2008</b></p> <ul style="list-style-type: none"> <li>• <b>Via Fax:</b> (02) 9418 3155</li> <li>• <b>Via Mail:</b> Fathers Day 5 Volunteers c/o Sporting Spectrum Unit 37F Lane Cove Business Park 16 Mars Rd Lane Cove NSW 2066</li> <li>• <b>Via Email:</b> lchoa@sportingspectrum.com</li> </ul>
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**OTHER INFORMATION REQUIRED**

To help us to place you in a suitable role please answer the following questions:

<p>1. On event day do you have a friend/family member/organisation who you want to work near? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p><i>If yes, state who it is</i></p>	
<p>2. Have you worked at any other running/walking event? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p><i>If yes, which event and what role did you undertake?</i></p>	
<p>3. How did you hear about becoming a volunteer for the Fathers Day 5?</p> <p>Work at other events for Sporting Spectrum <input type="checkbox"/>      PCFA <input type="checkbox"/>      School/college/uni/work <input type="checkbox"/>      Online <input type="checkbox"/></p> <p>Other <input type="checkbox"/> (specify) .....</p>	
<p>4. Which age range are you in:      16-25 <input type="checkbox"/>      26-40 <input type="checkbox"/>      41-50 <input type="checkbox"/>      51-60 <input type="checkbox"/>      60+ <input type="checkbox"/></p>	
<p>5. Are you able to comfortably walk 1km? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Are you able to comfortably lift runners clothing bags and/or boxes of water? Yes <input type="checkbox"/> No <input type="checkbox"/></p>	
<p>6. Do you have a Senior First Aid Certificate or higher (e.g. Registered Nurse or Doctor)? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p><i>If yes, please specify</i></p>	
<p>7. Are you interested in a Supervisory Role? Yes <input type="checkbox"/> No <input type="checkbox"/></p>	



**Fathers Day 5**  
**SUNDAY 7<sup>th</sup> September 2008**  
**Albert Park, Melbourne**

## **IMPORTANT NOTICE – VOLUNTEER PARTICIPATION DECLARATION**

### **CHILD PROTECTION ACT**

As we are organising an event at which children will participate we are required under the Child Protection Act to ask you to sign to state that you are not on the “prohibited person” list. A prohibited person is someone who has been convicted of a serious sexual offence, or who has had a finding for a charge of a serious sexual offence proven in court, even if a conviction was not recorded.

I declare that I am not a person prohibited by the Child Protection Act from seeing, undertaking, or remaining in child related employment (paid or not).

### **LIABILITY WAIVER**

I, \_\_\_\_\_ (print name), hereby agree to work as a volunteer for Sporting Spectrum P/L at the Fathers Day 5 event in Melbourne on Sunday 7<sup>th</sup> September 2008. I understand that as a volunteer I am working entirely at my own risk and that I am not covered by any workers compensation insurance policy held by Sporting Spectrum P/L.

I further declare that I shall not hold the Prostate Cancer Foundation of Australia, Sporting Spectrum or any associated sponsors, participants or volunteers liable for any injury or loss to person or property sustained by me throughout the course of the event. I understand the organisers have taken all due care in ensuring a safe event, and I will abide by their directions before, during and after the event.

### **PRIVACY STATEMENT**

We collect personal information for the purposes of organising volunteers for the 2008 Fathers Day 5 event. The personal information collected by us can be used or disclosed by us for a secondary purpose related to the Fathers Day 5 but only if you would reasonably expect us to use or disclose the information for this secondary purpose. We may disclose your personal information to the Prostate Cancer Foundation of Australia in the course of organising this event on their behalf. I, the undersigned, consent to the use of personal information about me for the purposes shown above.

By signing below, I agree to the Fathers Day 5 terms and conditions.

Signed ..... Date: .....  
(Parent or guardian must sign for volunteers under 18 years old)

## **RACE DAY ROLES – Sunday 7<sup>th</sup> September 2008, Albert Park**

Please indicate your preference by writing (1) for your preferred role, (2) for your second choice and (3) for your third choice in the table below. We will endeavour to allocate you to your first preference but in some areas positions are limited

<b>Preferred Job – all positions are for Sunday 7<sup>th</sup> September only</b> Please note that all job descriptions are flexible. You may be asked to assist another area on the day if additional help is required.	<b>Approximate Times required</b>	<b>Please indicate preference by writing 1, 2, 3</b>
<b>Bag/Clothing Storage*</b> – Receiving and looking after participants bags while they run/walk, keeping bags in correct order (by bib number) and returning them to participants after the race.	6:45am – 12.30pm	
<b>Course Marshal – Course Marshal</b> – Ensuring course is kept clear of pedestrians for your sector & directing runners in the right direction. Also, assisting with directing participants to the start area before the event, and from the venue post-race.	6:45am – 11.30am	
<b>Course Drinks Station*</b> – Setting up of drink tables, putting out and filling cups to hand to participants, and cleaning and packing up the area at the end of the event.	6:45am – 11:30am	
<b>Finish Refreshment Area*</b> - Handing drinks and refreshments to participants after the race, and ensuring the area is well presented and remains clean and tidy.	7:15am – 12:30pm	
<b>Finish Chute</b> – Handing medals to participants as they cross the finish line and working to quickly move people through the finish chute to the chip collection area, whilst ensuring the area is well presented and remains clean and tidy.	7:15am – 12:30pm	
<b>Goody Bag Crew*</b> – Handing goody bags and refreshments to participants after the race, ensuring the area is presented well and remains clean and tidy.	7.15am – 12.30pm	
<b>Information</b> – Providing information on the event to participants e.g. maps, toilets, start location, pre-race directions.	6:45am – 1:00pm	
<b>Registration / On The Day Entries</b> – entailing various roles, including assisting participants with late entries, checking forms to ensure correct information is provided, giving out the race bib numbers and timing chips, and taking money for the on the day entries <b>Note: Volunteers need to work quickly and under pressure as people always come at the last minute</b>	6:30am – 11:00am	
<b>Roving Crew</b> –Walking around the site before, during and after the race directing people to the correct area, e.g. toilets, registration, start etc	6:45am – 1:00pm	
<b>Roving Information / Participant Surveys</b> – Moving through the race site and assisting participants with any information they may need e.g. directions to the start, toilet locations etc. Handing out surveys to participants about their event experience.	6:45am – 12 noon	
<b>Start Crew</b> – Directing participants into the start funnel and ensuring that only registered walkers / runners enter the starting area. Before the race begins, walk around the site directing people to the correct area e.g. toilets, registration, start etc. Assisting in the finish area once the race has started.	6:45am -12.30pm	

\* Some lifting required for this role